



J4RSA Management Committee

MINUTES of
Meeting 6pm Tuesday 11th December 2018
Pilgrim Uniting Church

Present: Sandy Boyce (Chair), Meredith Evans, Gary Wilson, Kirsty Magarey, Afsoon Ranaeifar,
Darryl Bullen, Chris Keating, Kate Pittolo, Molly Jureidini

Apologies: Larissa Thompson (overseas)

1. Welcome and Apologies

Sandy gave a particular welcome to new Committee members, and our new Coordinator, Molly Jureidini.

2. Minutes of previous meetings (Nov. 6, 2018) were accepted by consensus.

3. Minutes of the AGM 20th Nov. 2018 (to be formally adopted at the next AGM)
It was agreed that the minutes be accepted, with the following amendment made on page 3, immediately before item 5:

As there were less than 10 nominees, and as there were no objections to the nominees, all nine nominees were declared duly elected.

And that Mij Tanith's surname be added.

4. Future Agendas

It was agreed that we will use a Consent Agenda, whereby there may be lots of information on the agenda that does not need to be talked about, unless someone has questions to raise. One of the first items on the agenda will be an overview of the agenda for discussion

It was also agreed that we will not use the Google Drive but instead note clear actions to be taken in the minutes, with who is responsible.

ACTION: Molly will try to get MC papers to MC the week prior to meetings.

5. Business

- Election of Public Officer
 - Gary Wilson was elected by consensus.
- Identify the bank signatories for 2018/19.,
It was decided by consensus that Tina Dogopol, John Haren, and Dorothea

Megow-Dowling be removed and Sandy Boyce, Afsoon Ranaeifar, Gary Wilson and Darryl Bullen were added.

ACTION: Executive and Darryl will fill out the appropriate paperwork, which may require 100 points of identification.

6. Ongoing Projects

- **Interview Project Stories**

The documents are in the J4RSA office. Any use of material will require permission of the interviewees, and de-identification of individuals. We need to use them on our website, in social media the Federal election campaign and in the PowerPoint presentation. This will counter the Government's dehumanization of refugees.

It would help if we use RCOA's slide show (for consistency of message), adapted for our purposes and with our stories.

ACTION: Molly and Kirsty will read the stories to see what could be used, and Meredith will meet with them in January to consider the next actions.

- **Harmony Day Planning – March 13th**

This is about recognizing the value of diversity; lots of schools participate.

ACTION: Molly will check out the Harmony Day website to see what others are doing.

Agreed not to do anything on our own, given limited resources.

- **Recruitment of Interns**

We need to check the guidelines and ask what J4RSA gains from them.

ACTION: Molly will look at the information Ruth left in early January and inform MC members.

ACTION: Gary to put this on the January agenda.

Sandy wondered if Masters of Social Work students could be of benefit to J4RSA in 2019, possibly looking at the use of those stories.

ACTION: Sandy will follow up.

7. Finance Reports

Molly had circulated November and YTD reports, based on what Max Beacom (former Treasurer) and Afsoon had done, prior to the meeting. Figures are filed with the minutes.

There may have been a loss in October, but a profit in November of \$2,300.

ACTION: Afsoon will check in QuickBooks, and also create more categories of expenditure so they are easier to track.

The sort of information MC wants is:

- How are we travelling in comparison to the budget?
- How many donations have come in from July to Dec. 30?
- What are our membership numbers compared to this time last year?

ACTION: Afsoon will bring a copy of the 2018-19 budget to the next meeting.

ACTION: Darryl and Molly will work on a January to June 2019 budget based on a workplan, with Meredith and Gary to be called in if needed.

8. Governance

- Media and Communications Team – deferred.

9. Project Coordinator's Report (

- Wheatsheaf concert on 24 Nov raised \$2,600, to be split evenly between Circle of Friends and J4RSA. Wendy Heath is willing to do another concert in 2019.

ACTION: Molly will write Wendy a letter of thanks.

- J4RSA T-shirts

ACTION: Molly will investigate pricing for more to be printed and refer back to MC.

- Adelaide City Council Grant

ACTION: Molly will get the ACC forms and apply for a grant to show a film during Refugee Week.

- Refugee Alternative Conference

Kate Pittolo will be attending at her expense.

ACTION: Molly will register as an individual, at J4RSA's expense.

ACTION: Other MC members can make a request to Sandy for a J4RSA subsidy for individual attendance.

- J4RSA Website

Molly has the skills to update information, create a hub, and put in links to resources.

ACTION: Molly will liaise with Marie Wood and the person who was doing the update.

- Purchases by Coordinator

Molly was authorized to have \$100 petty case for work-related purchases, and to keep receipts.

ACTION: Executive will investigate getting a debit card.

- Setting up and bumping out of ALP Conference

ACTION: Chris Keating will help Gary on Saturday afternoon and Meredith will help on Tuesday afternoon.

- Registration for the ALP Conference

Stall holders do not need passes, but J4RSA can register 2 observers who can get passes into the convention. Chris Keating and Sandy Boyce will already be attending.

ACTION: Darryl will register Meredith Evans and Kirsty Magarey

ACTION: Sandy and/or Chris will attend the session Monday afternoon when the vote on refugee policy takes place.

10. Any other business

- Farewell for John Haren

ACTION: Meredith will pick a date in early January and let MC members know.

- Federal Election
Assuming the election is in May, J4RSA needs to get in early to hold a forum with candidates. Look at who else may be doing a forum: Pilgrim church, Blackwood Uniting church.

Deferred to January:

- Social Media Approach?
- Date for Second Collaborative Advocacy Forum?
- Stall at RCOA Conference in Feb?

Next Meeting: _____ 2019, 6:00 at Pilgrim Uniting Church

ACTION: Gary will email members about dates and times available the week of January 7 to 11.